# Xhevat Uka

**Date of birth:** 29/07/1999 | **Nationality:** Kosovar | **Gender** Male | (+383) 48567838 | xhevat.1999@gmail.com

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### WORK EXPERIENCE

01/10/2020 - CURRENT - Vushtrri, Kosovo

LECTURER OF MATHEMATICS AND PROGRAMMING IN JAVA - KLITI SCHOOL

• Teaching practical examples to students and high school students

06/2020 - 09/2020 - Vushtrri, Kosovo

LECTURER OF MATHEMATICS AND PROGRAMMING IN JAVA - VOLUNTARY WORK

• Sharing knowledge to colleagues by online platforms (Zoom, google meet etc.);

08/2019 - 12/2019 - Vushtrri, Kosovo

ASSISTANT OF MANAGER - N.G.O. "LËVIZJA KOHA" / PROJECT "FAIR OF SCIENCE AND CULTURE" - VIII EDITION

- Dealing with documents of the project with the most in Word and Excel formats;
- Managing website of NGO and social media accounts;
- Managing with the volunteers of the project;
- Meeting with donors and stakeholders of the project;
- Organizing activities and being responsible for financial and narrative report of the project;
- Assisting Manager with a range of administrative and financial tasks;

koha.levizja@gmail.com | http://www.levizjakoha.org/

03/2011 - 12/2020

VOLUNTEER - N.G.O. "LËVIZJA KOHA"

- Fair of Science and Culture 2014-2020;
- Website developer;
- Managing and being part of school educative activities;
- Being part of strategies focusing on a better future for youth;
- Organizing activities and projects also have responsibilities for different duties assigned;

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09/2015 - 06/2017 - Prishtine, Kosovo

YOUTH LEADER - SPECIALIZED GYMNASIUM FOR MATHEMATICS

- Elected from students of the gymnasium;
- Organizing different social activities;
- Addressing different topics to public institutions;
- · Organization of different cultural activities and having responsible for budget;
- Planning activities and projects for each year;

10/2017 - 10/2018

STUDENTS LEADER - UNIVERSITY OF PRISHTINA "HASAN PRISHTINA" / FINANCIAL MATHEMATICS DEPARTMENT

- Elected from students;
- Addressing students concerns to the student council meetings;
- Organizing and being part of different social activities;

### EDUCATION AND TRAINING

03/2020 - CURRENT - Prishtine, Kosovo

BACHELOR OF "COMPUTER SCIENCE AND ENGINEERING" - University of Business and Technology

https://www.ubt-uni.net/sq/ballina/

10/2019 - CURRENT - Prishtinë, Kosovo

BACHELOR "SOFTWARE DEVELOPER" - Professional Education - "Course of programing"

www.proedacademy.com

10/2017 - CURRENT - Prishtinë, Kosovo

BACHELOR OF "FINANCIAL MATHEMATICS AND BANKING INSURANCE" - University of Prishtina: "Hasan Prishtina"

https://www.uni-pr.edu/

09/2014 - 06/2017 - Prishtinë, Kosovo

**HIGH SCHOOL GRADUATED - Specialized Gymnasium for Mathematics** 

- Different subjects of Mathematics and computer sciences;
- Analytical skills

# Field(s) of study

Mathematics

## LANGUAGE SKILLS

Mother tongue(s): ALBANIAN

Other language(s):

|         | UNDERSTANDING |         | SPEAKING          |                    | WRITING |
|---------|---------------|---------|-------------------|--------------------|---------|
|         | Listening     | Reading | Spoken production | Spoken interaction |         |
| ENGLISH | B2            | B2      | B1                | B1                 | B1      |

Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user

## DIGITAL SKILLS

Microsoft Office | Java Programming language | Web Development: HTML 5, CSS, JavaScript | Android app development | SQL/MYSQL | Visual Studio / Visual Studio Code | GIT (GitHub) | PHP SQL (basic level) | operating sistem | Adobe programismeret (Adobe Photoshop, Adobe InDesign, Adobe Premiere) | Netbeans IDE | Video Conferencing (Zoom Skype Google Hangout) | CSS (Sass/Less) | Engineering Softwares

### COMMUNICATION AND INTERPERSONAL SKILLS

#### **Team Lead**

· Advanced communication skills gained through my experience as being part of different projects

# **ORGANISATIONAL SKILLS**

# From NGO-"Lëvizja Koha"

- Job-related skills;
  Advanced organisational and leadership skills gained as leader of different groups;
  Innovator, Organizer, Motivator, Volunteer etc.